**Consent for TAFE and TAFE Administering Body to Publish Student and Staff Images/Recordings**

[***Note: This consent should be sought at the beginning of each TAFE year to ensure it is current***.]

Photographs or videos of TAFE students and staff are taken at TAFE, or during TAFE events and activities.

In this form, the TAFE institute in which you are enrolled (**TAFE Institute**) and the TAFE Administering Body (**Administering Body**) seek your consent to include these photographs or video of you in its print and online promotional, marketing, media and educational materials.

**NOTE:** Please confirm your consent to the uses and disclosures described below by ticking the relevant box. Please note that your name may be included with/in the photograph/video. If you do not want your name to be used please indicate using the tick box below the table.

**I give permission** forphotographs or videos in which I may be depicted to be shared between the TAFE Institute and the Administering Body, and published in the following materials, for the purpose of the promotion and communication of the TAFE Institute's and the Administering Body’s areas of study, activities or programs [***Note: Please insert any other purposes.***] (please tick):

[***Note: You should seek a separate consent before commencing a specific marketing campaign (if you seek to use a photo or video of a student as part of that campaign) so that the student/staff have an understanding of the marketing campaign before providing consent. You should also seek a separate consent for any specific activities, such as videos of students/staff who have won state and national training awards. This will ensure the consent is informed, current and specific.***]

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| * YES | * NO | **TAFE and Administering Body Publications:** (e.g. magazines, newsletters, presentations, training materials and resources) published by the TAFE Institute or the Administering Body |  |
| * YES | * NO | **Third Party Publications**: newspapers and other materials published by third parties |  |
| * YES | * NO | **Intranet and similar platforms accessible by students/staff**: The TAFE Institute's and the Administering Body’s intranet, learning management system, digital teaching environment or similar platform/s that are only accessible by students/staff |  |
| * YES | * NO | **Website**: The TAFE Institute's and the Administering Body’s website |  |
| * YES | * NO | **Social media channels:** The TAFE Institute’s and the Administering Body’s social medial channels (e.g. Facebook, Instagram, YouTube), including those accessible to the public |  |

EXCLUDE MY NAME: ☐

## and I acknowledge and agree that

I can withdraw any consent provided above at any time by giving written notice to the TAFE Institute, or by emailing [***insert***].[***Note: Any withdrawal of consent will need to be immediately forwarded to the TAFE Administering Body(or to the TAFE Institute if received by the Administering Body).***] Once consent is withdrawn, the TAFE Institute and the Administering Body will not make any new publications that include the student’s/staff member’s photograph(s) or video(s) where the student is reasonably identifiable.

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| **Student/Staff Name** | **Signature** | **Date** |
| **Parent/Legal Guardian Name (if student under 15)** | **Signature** | **Date** |
| **Phone** | **Email** |  |